

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, SEPTEMBER 23, 1947

The Board of Public Works met on September 23, 1947, in the office of the Governor, Davison Building, Baltimore, Maryland.

There were present:

Wm. Preston Lane, Governor  
James J. Lacy, Comptroller  
Hooper S. Miles, Treasurer.

Mr. Walter N. Kirkman, Director, Department of Budget and Procurement, also attended the meeting.

Mr. John B. Funk, Chief Engineer, Department of Public Improvements, attended the meeting.

Mr. Hall Hammond, Attorney General, also attended the meeting.

ROSEWOOD STATE TRAINING SCHOOL:

Dr. George A. Johns, Superintendent of Rosewood State Training School; Mr. Michael P. Smith, member of the Board of Visitors of the school; and Mr. Albert W. Clark, Administrative Assistant at Rosewood State Training School, appeared before the Board concerning several matters relating to the institution.

One of the problems presented is the matter of personnel, the Board being advised that because of the location of the institution and the difficulty of the employees who are not housed on the property in going to and from the school, especially those persons who live in Baltimore City, it was difficult for the institution to obtain an adequate number of employees. It was suggested that the institution be authorized to purchase two buses to be used for the transportation of persons living outside the institution, to and from work.

The Board was also requested to authorize the use of \$6,000 for the purchase of mattresses to replace ones which had been used for a number of years and which are in need of replacement; and, also, that certain remodelling work for the Superintendent's quarters, at a cost of \$2,000, be authorized.

It was also recommended that two new boiler units be installed in two of the residences housing employees to replace boilers which are in bad condition; and, that \$11,000 be used for the installation of a road-lighting system on the grounds of the institution.

It was also recommended that an auxiliary electric line, to make available current from outside sources, be installed to supplement the institution's own system - particularly in case of a breakdown in the institution's electrical system.

The Board was advised that there are available funds totaling \$60,123.14 in balances remaining unexpended in appropriations to the institution in the General Bond Issue of 1939 and the General Bond Issue of 1941. Dr. Johns was requested to submit a statement of the program tentatively outlined above, for study, and was advised that Mr. Funk would cooperate with him in the survey to be made as to the needs of the institution.

GENERAL EMERGENCY FUND:

Bureau of Fiscal Research - Dr. Horace E. Flack, Director, Department of Legislative Reference, appeared before the Board to explain his request for an allotment of funds from the General Emergency Fund for the fiscal year 1948 to supplement the appropriation of \$7,000.00 in 1948 for the expenses of the Bureau of Fiscal Research created at the 1947 Session of the Legislature, less the general two percent reduction in the budget appropriation, or \$6,860.00.

After consideration of Dr. Flack's explanation, the Board agreed to make an allotment of \$2,518.00 for the fiscal year 1948 as requested by Dr. Flack in his letter of September 2, 1947, from the General Emergency Fund, to supplement the budget appropriation.

STATE DEPARTMENT OF HEALTH:

Dr. R. H. Riley, Director, State Department of Health, appeared before the Board in connection with the matter of awarding a contract for work to be done at the Goucher College building, Baltimore, acquired by the State for the use of the Department of Health to provide laboratory and certain other facilities for that department, as covered in the plans and specifications on which bids were received. Dr. Riley stated that it would be impossible for him, after looking into the matter, to find temporary space to take care of the additional housing which is needed for the expanding work of the department.

The Board discussed possible sources of money which could be used to supplement the amount of \$224,000 which is available from the General Construction Loan of 1947 for the payment of the construction work. After the last meeting of the Board an opinion was received from the Attorney General in which it was stated that under the Budget Law it would be permissible, through budget amendment, to transfer money from the budget appropriation for the operating expenses for the Ritchie State Hospital for the Chronic Diseased; and, at this meeting, the Attorney General confirmed a statement which he had made earlier that it would be permissible to use the money unexpended in the allocation of \$509,000 which was set up in the Post War Construction Program for such purposes as the Board would feel were desirable, this money having been allocated for State grants to local units of government for the preparation of plans and specifications and not being required at this time for that purpose.

After due consideration, it was decided that the sum of \$50,000 should be made available by budget amendment from the Ritchie State Hospital appropriation account, and \$20,720. from the Post War Construction account, allocation for State grants to local government units, to supplement the amount available in the General Construction Loan of 1947 for the construction work for the State Department of Health.

Accordingly, with the additional amount of money made available, the total being sufficient to cover a contract to be made with John McShain, Inc., in the amount of \$259,945 for the Bacteriology Building, plus architect's fee of \$7,798.00 (3%) and \$25,500 for Bennett Hall Contract, plus \$765.00 for architect's fee, or a total of \$294,008.00, that company being the low bidder for the work, the State Department of Health was authorized to enter into a contract with that company for the doing of this work, the contract documents to be submitted to The State Law Department in the usual manner for approval as to form and legal sufficiency.

POSTWAR CONSTRUCTION PROGRAM: - Grants to Local Units of Government

Mr. I. Alvin Pasarew, Director, Maryland State Planning Commission, submitted to the Board copy of letter dated July 31, 1947 written by Mr. Henry P. Irr, Chairman of the Commission, to Governor Lane, with copy of memorandum prepared by Mr. Pasarew containing recommendations which were approved unanimously by the Maryland State Planning Commission. The Memorandum, together with an analysis of the program of Aid to Political Sub-Divisions for plans and specifications preparation showed that there remains in the fund of \$509,000 allocated for this program an unexpended balance of \$201,817.85 at the present time which will not be needed because of the fact that various projects which were proposed by some of the local units of State Government never materialized and the amount which it would have been necessary for the State to pay to those local units had the plans and specifications been prepared, is not needed now.

After consideration of the report, The Board decided, unanimously, to accept and approve the report.

BOND ISSUES: Attorneys' Fees.

The Secretary brought to the attention of the Board bills which were received from the attorneys rendering opinions as to the legality of State bond issues as follows:

Post War Construction Loan of 1945 - from Semmes, Bowen & Semmes in

the amount of \$2,501.64 in connection with the authorization and issuance of \$4,625,000 State of Maryland Post War Construction Loan of 1945.

General Construction Loan of 1947 - from Miles, Walsh, O'Brien & Morris in the amount of \$3,000.00 in connection with issuance, validation and sale of certificates of indebtedness in the principal amount of \$5,000,000 authorized by Chapter 694 of the Acts of 1947.

The Board approved payment of these bills.

#### CONSTRUCTION:

St. Mary's Female Seminary: - Upon the recommendation of Mr. Kirkman, the Board approved request of St. Mary's Female Seminary that it be authorized to accept the low bid of Webster Waterproofing Company in the amount of \$1,150 for waterproofing end wall of the new wing of the Administration Building, with payment to be made from the General Construction Loan of 1947-\$2,500 for Deferred Maintenance and Improvements to School Buildings.

Upon the recommendation of Mr. Kirkman, the Board approved request of St. Mary's Female Seminary for approval of an expenditure of \$530.00 for repairs to buildings at that institution, with payment to be made from the item of \$2,500 for Deferred Maintenance and Improvements to School Buildings in the General Construction Loan of 1947.

Upon the recommendation of Mr. Kirkman, the Board approved request of St. Mary's Female Seminary for authority to expend the sum of \$2,000 for the purchase of fill dirt to be used for grading in connection with the new bulkhead, the contract for which is practically completed, with payment to be made from the Post War Construction Fund item for Central Heating Plant at the institution.

Montrose School for Girls: - Upon the recommendation of Mr. Kirkman, the Board approved the acceptance by Montrose School for Girls of bid of the Marietta Concrete Corporation, in the amount of \$1,128.13, for the erection of a Silo, with payment to be made from the General Construction Loan of 1947: Silo-\$1,000 and Deferred Maintenance and Improvements to Farm Buildings-\$3,000 items.

Upon the recommendation of Mr. Kirkman, the Board approved request of Montrose School for Girls, dated August 22, 1947, for authority to award contracts on the purchase of farm machinery totaling \$5,978.73, with payment to be made from the General Construction Loan of 1947-Deferred Maintenance for Farm Equipment-\$6,000.00.

The Secretary brought to the attention of the Board request of Montrose School for Girls for permission to purchase the necessary replacements and new furnishings, including rugs, some furniture, curtains, etc., for the old Mansion House from the unexpended balance of \$1,900.00 remaining after completion of the renovating of the interior of the Mansion House, from the General Construction Loan of 1947-Deferred Maintenance for Renovation of existing quarters (interior)-\$5,500.00.

The Board approved this request, with the understanding that all purchases would be made through the Department of Budget and Procurement in the usual manner.

The Secretary advised the Board of receipt of information from Montrose School for Girls relative to the contract approved by the Board under date of August 13, 1947, in the amount of \$15,363.00, for repairs to roads, for which there is an appropriation of \$15,000 in the General Construction Loan of 1947. It was stated that it is the intention of the school to charge the additional cost of \$363.00 to Item #407-Highway of the current budget for the institution.

The Board approved the charging of this contract with H. T. Campbell Sons Corporation accordingly.

(Construction)-Maryland Training School for Boys:

Mr. Kirkman brought to the attention of the Board a request from Maryland Training School for Boys that they be authorized to proceed with the work covered by the item of \$140,000 for "Addition to present power plant, including a new boiler".

This request was approved.

Mr. Kirkman also brought to the attention of the Board a request from Maryland Training School for Boys that it be authorized to proceed with the expenditure of the sum of \$80,000 included in the General Construction Loan of 1947 for the construction of "Sewage Disposal Plant". The request also included authority to release of 10% of the amount of this appropriation, as well as 10% of the appropriation of \$140,000 for additions to the power plant, for payment to engineers to proceed with studies and specifications in order to get the work done as soon as possible.

The request for the use of 10% of the amounts of \$140,000 and \$80,000 for these purposes was not approved at this meeting but was referred to Mr. Funk for study by him and report to the Board at the next meeting.

The Board approved request submitted by Mr. Kirkman from Maryland Training School for Boys for permission to proceed with the items comprising a total of \$18,000 for "Deferred Maintenance and Improvements to Institutional Buildings" at this time for the purchase of materials for the School's maintenance men to carry on this work. These materials include lumber, millwork, concrete block, cement, and paint. All purchases are to be made with the approval of the Department of Budget and Procurement.

Upon the recommendation of Mr. Kirkman, the Board approved the acceptance by Maryland Training School for Boys of the bids of Harry T. Campbell & Sons for the reconstruction and improvement of roads, as follows:

Area No. 1 - \$21,544.00

Area No. 2 - \$5,938.00,

with payment to be made from the appropriation of \$28,000 for "Reconstruction and Improvement of roads" in the General Construction Loan of 1947.

However, the Board did not approve the use of the balance of \$218.00 which would remain in this appropriation without previous approval having been obtained from the Board for the specific work which the school might have in mind.

Mr. Kirkman advised the Board that he had written to the Superintendent of Maryland Training School for Boys, under date of September 18, 1947, advising the Superintendent of the procedure to be followed in connection with construction projects, since there had apparently been some misunderstanding on the part of the Superintendent as to the proper procedure.

Maryland Training School for Colored Girls:

Mr. Kirkman brought to the attention of the Board a request from Maryland Training School for Colored Girls for authority to accept the low bid of Blair Bros., in the amount of \$13,419, for repairs to the Administration Building, East Cottage, and West Cottage, with payment to be made from the item of \$15,700 for Deferred maintenance to Institutional Buildings for the appropriation of \$51,000 included in the General Construction Loan of 1947 for "Deferred maintenance, alterations, improvements and equipment".

The Board approved acceptance of this bid.

Springfield State Hospital:

Upon the recommendation of Mr. Kirkman, request of Springfield State Hospital for authority to proceed with the expenditure of the balance of the \$30,000 appropriation in that hospital's allotment in the General Construction Loan of 1947 for "Deferred Maintenance, Alterations, Improvements, and Equipment" was approved, this request being outlined in hospital's letter of July 10, 1947 to Mr. Kirkman. It is understood that this work will be cleared through Mr. Kirkman's office.

Executive Department: (Department of Public Buildings & Grounds)

Upon the recommendation of Mr. Kirkman the Board approved acceptance of the bid of Lewis Bros., in the amount of \$975.00, for painting in the Governor's Office, State House, Annapolis, with payment to be made from the General Bond Issue of 1941.

Upon the recommendation of Mr. Kirkman, the Board approved the expenditure of \$341.25 from the General Construction Loan of 1941, as per proposal of John G. Matthews, of Baltimore, for the furnishing of material, making and installing glass curtains at nine windows in the office adjoining the private office of the Governor in the State House, Annapolis, and in the reception room for the Governor's Office in the State House.

Department of Public Buildings & Grounds:

The Secretary brought to the attention of the Board a letter from Mr. R. Chester Cromwell, Superintendent of Public Buildings and Grounds, Annapolis, calling attention to the need for painting and other maintenance repairs on the several State buildings in Annapolis.

The Board requested Mr. Funk to get in touch with Mr. Cromwell for the purpose of going into the matter and deciding just what work is required.

Department of Tidewater Fisheries:

The Secretary brought to the attention of the Board a letter received from Mr. John E. Clarke, Chairman, Department of Tidewater Fisheries, discussing the urgent need for modernizing the patrol fleet of the department and requesting authority to employ a competent consultant to advise on the purchase of new craft and the disposition of boats no longer useful to the department.

The Governor stated that Mr. Clarke had discussed this matter with him and wants him to submit a program covering the proposed activities of the department. Further, the Governor stated he wanted Mr. Clarke to go over this matter with Mr. Kirkman.

The Board concurred with the Governor's recommendation and requested the Secretary to advise Mr. Clarke accordingly.

Eastern Shore State Hospital:

The Secretary brought to the attention of the Board a letter dated September 18, 1947, received from Dr. Robert B. May, Superintendent of the Eastern Shore State Hospital, requesting permission to proceed with the several projects covered under the item of Deferred Maintenance in the General Construction Loan of 1947 totalling \$64,000, and also the item of \$27,000 for the construction of a seawall.

The Board approved this request with the understanding that the bids, etc. covering these projects would clear through Mr. Kirkman's office in the usual manner. It was further understood that this work would have to be done within the amounts appropriated in the General Construction Loan of 1947.

Maryland Tuberculosis Sanatoria:

Mr. Funk reported to the Board the result of his conversations with Mr. Riffin Buckler, architect, and Dr. V. F. Cullen, former Superintendent of Maryland Tuberculosis Sanatoria, relative to the fees payable to Mr. Buckler's firm for plans and specifications for proposed work for the several branches of the Maryland Tuberculosis Sanatoria. As a result of the recommendations of Mr. Funk, the Board approved compensation to be paid to the architects in the amounts indicated for the several projects:

Addition to Eastern Shore Branch	\$15,000.00	
West Wing of Hospital Building-Henryton Branch	1,000.00	
East and West Wings of New Hospital -		
State Sanatorium	<u>3,015.00</u>	\$19,015.00.

Mr. Funk stated that Mr. Buckler had agreed to the items as set forth above, with the understanding that if and when any of this work is actually constructed the fee should be adjusted at that time on the basis of the actual cost of the project.

(Construction)

(Maryland Tuberculosis Sanatorium):

Mr. Kirkman brought to the attention of the Board a request from the Maryland Tuberculosis Sanatorium that the sum of \$3,000 be made available for the purchase of the equipment necessary to open the hospital wing containing 29 beds at the Henryton Branch of the Maryland Tuberculosis Sanatorium. This wing was completed<sup>ago</sup> sometime but was not opened due to the impossibility of obtaining the necessary personnel. As it is now possible to obtain the necessary personnel, equipment consisting of beds, bed-tables, etc., are needed.

The Board approved the purchase of this equipment, through the Department of Budget and Procurement, with payment to be made from the Post War Construction Fund allotment for the State Grants to the local units of government in which there is now an unobligated balance.

Morgan State College:

Mr. Funk stated that he had taken up with Gaudreau & Gaudreau, architects, the matter of fee payable to that firm for their services in connection with the proposed Dining Hall for Morgan State College. The low bid received for the construction of the Dining Hall, which was not accepted - the project having been cancelled under action taken by the Board at its meeting of January 16, 1947, was \$577,523.00.

Mr. Funk stated that after a discussion of the matter, with the architects, they were agreeable to their fee being adjusted on the basis of the amount appropriated in the General Construction Loan of 1947 for a new Dining Hall, namely, \$375,000.00. The usual fee of 6% for this work, if the building were constructed, would be \$22,500.00. Since the building was not constructed, it was agreed that the architects should receive 50% of the total fee or \$11,250.00, with the understanding that the remainder of the fee would be based on the actual contract price if and when an additional appropriation is passed by the General Assembly.

The Secretary brought to the attention of the Board request received from Morgan State College for authority to proceed with repairs to the boiler at that institution, necessary before the opening of the school for the current year, at an approximate cost of \$2,298.00.

The Board approved the doing of this work, with the understanding that the Department of Budget and Procurement would follow through on the bid and the source of payment for this work, with a report to be made to the Board later.

Crownsville State Hospital:

Mr. Funk took up with the Board the matter of fee to be paid to Mr. James R. Edmunds, Jr., architect, for work in connection with the Attendants' Building proposed for Crownsville State Hospital. After a discussion of the matter Mr. Funk stated that Mr. Edmunds agreed to accept a fee of 2.75% for the completed drawings, less specifications, on the basis of the bond bill amount of \$313,000, or \$8,607.50.

Upon the recommendation of Mr. Funk, the Board approved payment of \$8,607.50 to the architect for the work done on this building.

Mr. Funk also took up with Mr. Edmunds the matter of fee for his work on the Pasteurization Building at Crownsville State Hospital. Mr. Funk stated that because of incomplete specifications being furnished on this job the architect agreed to a deduction of \$50.00 from his fee, and Mr. Funk recommended settlement on that basis.

The Board approved payment to Mr. Edmunds on the basis recommended by Mr. Funk.

Board of Natural Resources:

The Secretary brought to the attention of the Board a request received from the Navy Department for permission to remove the glass frames and glass in the Green House, Building No. 108, of the former Operational Development



(Construction)-

Center, located in Calvert County, which was recently transferred to the State of Maryland.

The Board referred this request to Mr. Funk for attention.

Post War Construction Fund:

The Board approved the following payments made by the State Comptroller since the last meeting in connection with Post War Construction Program projects now underway.

Department of Motor Vehicles	\$30,287.26
Department of Health	32,953.09
Springfield State Hospital	770.00
Maryland Training School for Colored Girls	12,536.37
University of Maryland	<u>144,419.90</u>
	\$220,965.62.

ANNOTATED CODE:

Mr. Kirkman brought to the attention of the Board a request received from the Department of Tidewater Fisheries, and also from the State Department of Education, for permission to purchase copies of the 1947 Supplement to the Annotated Code. Mr. Kirkman called attention to the fact that State Departments are receiving from the company publishing the Supplement of the Code solicitations for orders and that there had been several instances of State Departments sending in requisitions to the Department of Budget and Procurement for copies of the new Edition. The State appropriates money for the purchase of sufficient copies of the Code and the Supplements so that State Agencies having use for the Code are able to obtain same from the State without cost.

Upon the recommendation of Mr. Kirkman, he was authorized to decline to authorize the purchase of copies of the Code, or Supplements, by any of the State Departments, with the understanding that any State Agency entitled to the Code would be furnished a set from the quantity bought by the State direct from the publishers.

BOARD OF MENTAL HYGIENE:

The Board deferred any action at this time on request of the Board of Mental Hygiene for approval of the procedure agreed upon by the Commissioner of Mental Hygiene and the Unemployment Compensation Board for the disbursing of funds provided under Miscellaneous Appropriation No. 2, Item #38, providing for salaries and expenses in connection with the recruiting service operated by the Unemployment Compensation Board for the mental disease hospitals.

COMPTROLLER OF THE TREASURY:

The Board approved the following payments which had been made by the State Comptroller from Miscellaneous Appropriation #2, Item 22, covering refunds of moneys received into the State Treasury in error, as follows:

Admissions Tax - Dickman's Lunch	\$15.33**
Tonging Fine - Henry O'Donnell	20.00
Real Estate Broker's Licence- Mrs. A. B. Crute	25.00
Title Tax - Warrant #2459	9.89.

The Board also approved payments of franchise tax refunds made from the budget of the State Tax Commission, Item #208-C, as follows:

Warrant #2002	\$40.00
Warrant #2937	<u>45.00</u> \$85.00.

DEPARTMENT OF MOTOR VEHICLES:

Mr. Kirkman submitted to the Board a report which had been received from Griffenhagen & Associates covering their preliminary survey made of the office of the Department of Motor Vehicles.

The report was referred to the Governor for whatever action he considered appropriate.

\*\* Returned to State Treasury as refund should not have been made from Miscellaneous Appropriation #2, Item #22.

DEPARTMENT OF EMPLOYMENT SECURITY:

The Secretary submitted to the Board for approval report received from the Department of Employment Security (Unemployment Compensation Board) for the period ended June 30, 1947, showing in detail the taxes collected, the accounts receivable, the liens filed and judgments obtained on tax claims, and interest waived in the amount of \$1,501.80, and adjustments, abatements and uncollectible items of \$897.10. Mr. Aaron A. Baer, Special Assistant Attorney General, recommended to the Board that this report be approved.

The Board approved the action of the Employment Security Board as set forth in this report.

DEPARTMENT OF GAME AND INLAND FISH:

The Secretary brought to the attention of the Board Deeds of Agreement received from the Department of Game and Inland Fish between that department and Harry K. Newcomer and Edith N. Newcomer, his wife; and between that department and Mary E. Oswald, for the purpose of assuring the Commission of the right to construct and operate the Beaver Creek Fish Hatchery and Rearing Station in Washington County.

These agreements were necessary because after construction work began on this site two property owners, Mary Oswald and Harry Newcomer and wife, situated adjacent to and below the hatchery site on Beaver Creek, informed the Commission that for many years both parties had used the water from this stream for domestic and livestock use and that said water could not be used for this purpose after flowing through fish rearing ponds. An investigation verified the claim made by the Oswalds and Newcomers and the department is prepared to provide a water supply for each farm by drilling two wells costing approximately \$450.00 each, providing two pumps at \$150.00 each and 900 feet of pipe at 11¢ per foot, this work to be done under contract at approximately \$1,250.00. These agreements will remove any further claim that might otherwise crop up in the future.

It was stated that these agreements had been approved by The State Law Department.

The Board approved execution of the agreements by the Governor on behalf of the Board of Public Works.

DEPARTMENT OF STATE FORESTS & PARKS:

The Secretary brought to the attention of the Board a letter which had been received from the Board of Natural Resources in reply to communication forwarded to that Board sometime ago relative to the desire of the Department of State Forests and Parks to sell a small section of the electric line serving Gambrill State Park to The Potomac Edison Company at \$281.93, advising that the Board of Natural Resources, at its meeting of September 8, 1947, unanimously approved the sale of this electric line as requested.

The Board approved the recommendation of the Board of Natural Resources and requested the Secretary to advise the Department of State Forests and Parks accordingly.

GENERAL EMERGENCY FUND:

Mr. Kirkman submitted to the Board a request from Maryland Training School for Colored Girls that \$5,463.00 be made available to the school from the General Emergency Fund to supplement the institution's 1948 budget, to take care of the expense for four additional employees: 1 Director of Education and 3 Matrons II for night supervision of the dormitories.

After due consideration, the Board declined to approve funds for the salary of the Director of Education, but did approve the request for funds for the 3 Matrons II for night supervision in the dormitories.

Upon the recommendation of Mr. Kirkman, the Board approved an allotment to take care of the cost of emergency repairs to two boilers at Cheltenham School for Boys, the cost of which will be between \$3,000 and \$4,000. The work is being done on a time and material basis as it was impossible to get estimates on a lump sum basis.



## (General Emergency Fund)

Mr. Kirkman brought to the attention of the Board a request from the Maryland Veterans' Housing Commission, an agency created at the 1947 session of the General Assembly, for funds for personnel and operating expenses. The law creating the Commission specifies that the money for the expenses of the Commission is to be taken from the General Emergency Fund.

The Board approved the allotment of the necessary funds to take care of the expenses of the Commission for personnel and other items of expense, to June 30, 1948, with the understanding that the work is to be done on a contractual basis. The money is to be transferred from the General Emergency Fund to an account to be established for the Commission by the use of a budget amendment in the usual manner.

Mr. Kirkman brought to the attention of the Board a matter which he has discussed with the Commissioners of the State Accident Fund relative to the rental of IBM equipment. It has been necessary for the Fund to arrange for enlarged equipment, which will result in additional cost for lease of the equipment, the cost for the fiscal year 1948 being \$850.00, with the budget of the State Accident Fund being able to take care of this additional expense this year. The Commissioners of the Fund, however, were anxious that the Board know of the additional expense being incurred because of the possibility that the budget of the Fund for the fiscal year 1949 may not be able to take care of the additional expense. The Commissioners want some assurance that extra money will be made available in 1949 if needed.

The Board felt that this problem could be taken care of next year without any difficulty.

CHELtenham School for Boys: (House of Reformation)

The Secretary called the attention of the Board to the fact that under legislation passed at the 1947 session of the General Assembly, being Chapter 189 of the Acts of 1947, the time was extended within which the Board of Managers of the House of Reformation may expend the funds reserved to said Board when the institution was transferred to the State of Maryland. Under the new legislation the time of extension is to fifteen (15) years from October 1, 1937. No action is required by the Board at this time.

LEASES:

Upon the recommendation of Mr. Kirkman, the Board approved execution of the following leases:

State Board of Education - Consolidated Gas Electric Light & Power Company of Baltimore, for Rooms 1102, 1105-1112, and 1114-1117, inclusive, and occupied corridor space, in the Lexington Building, Baltimore, for a period of one year from October 1, 1947, at an annual rental of \$11,064.00.

Department of Maryland State Police - D. Clifford Goodfellow, Attorney-in-Fact for Fannie Helene Goodfellow, covering a tract situated on the southeasterly side of National Turnpike, about 4 miles westerly of the City of Cumberland, Maryland, being part of Lots 23 & 24 of the National Highway Addition as filed in Plat Case Box 122, one of the Land Records of Allegany County, and a parcel of land to the rear, containing 3 acres, for a term of two years from October 1, 1947, at an annual rental of \$360.00.

Department of Maryland State Police - Hernwood Corporation, covering 1 acre on Deer Park Road & Liberty Turnpike Road, Baltimore County, Maryland, with Radio Station adjoining to the southeast, for two years from November 1, 1947, at an annual rental of \$50.00.

Department of Maryland State Police - J. Douglas Lowe, covering land and building to be erected at Waldorf, Maryland, for a term of two years from completion date of building, at a monthly rental of \$75.00, plus electricity and fuel used for heating and gas used to operate the water heater, and telephone service.

University of Maryland - renewal of leases covering the land rented for Farm Labor Programs at Allen, Berlin, Harwood, and Preston, for a term of one year from December 31, 1947.

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MARYLAND HISTORICAL SOCIETY:

Upon the recommendation of Mr. Kirkman, the Board approved request of the Maryland Historical Society for permission to abolish one position of Principal Research Assistant and increase the salary of the remaining employee in this classification from \$2,400 to \$2,880.

MARYLAND STATE POLICE:

Mr. Kirkman brought to the attention of the Board the fact that Motor Sales, Inc. had advised him it would be necessary to increase the amount of their bid of \$29,922.90 for 30 Ford cars which are being purchased by the State for the Department of Maryland State Police to the extent of \$3,033.00, to cover an increase in the cost of the automobiles from the manufacturer to the dealer. Mr. Kirkman stated that the bid which had been received from Motor Sales, Inc. was definite as to the amount of \$29,922.90 and that there is no escalator clause in the bid or no provision calling for an increase in the bid in the event of an increase in price by the manufacturer to the dealer.

After consideration, it was decided that the State could not allow the dealer to increase his bid to the State for the automobiles.

Mr. Kirkman took up with the Board request which he had received from the Department of Maryland State Police for approval to the purchase from an employe of that department of various automobile repair tools which are the property of the employe and which have been purchased personally by the employe with his own funds over a period of several years, it being stated by the department that the tools were obtained by the employe personally because of the fact that the budget of the department would not permit the State to make purchases of the tools.

The Board approved the request, with the understanding that Mr. Kirkman would see that a careful check is made of the tools and the prices to be paid for them.

MORGAN STATE COLLEGE:

Mr. Kirkman submitted to the Board a report received from the Trustee Committee on State Scholarships of Morgan State College covering the scholarship grants for the first semester of 1947-1948, together with a transmittal showing payments to be made in the case of various scholarships totaling \$18,992.00. Mr. Kirkman stated that he approved the report of the Trustees and recommended payment of the amounts payable at this time for the first semester of this year.

The report and recommendation of Mr. Kirkman were approved.

STATE EMPLOYEES:

The Secretary brought to the attention of the Board opinion received from the Attorney General relative to the status of State employees under the Workmen's Compensation Law. The Board has pending before it several cases involving injuries to State employees. The matter of insuring all State employees, whether engaged in hazardous or non-hazardous occupations, is being considered by the Board and a report and estimate of the cost of insuring State employees is to be received by the Board from the State Accident Fund in the near future, possibly at the next meeting of the Board, which is scheduled for October 7, 1947.

The Board deferred any action in the matter at this meeting because of wanting to give consideration to the report to be received from the State Accident Fund in connection with the subject.

The Board approved payment of \$63.91 compensation to Mrs. Rachel W. Day, Senior Account Clerk, in lieu of 11 days of vacation leave not taken during the calendar year 1946, by the Department of Correction-Maryland State Reformatory for Women.

## (State Employees)

The Secretary advised the Board of receipt of information from the State Industrial Accident Commission that the sick leave which was approved by the Board in the case of Mary Vogt, Senior Stenographer, began on July 15, 1947 and that the full three months' leave approved will be required.

The Secretary advised the Board that in the case of Miss Janet J. King, Stenographer-Secretary in the State Department of Health, for whom an extension of sick leave for the period June 1, 1947 to August 31, 1947, was approved, this employee filed an application for Service Retirement as of September 1, 1947 and that, therefore, the requested physical examination was not necessary.

Upon the recommendation of Dr. R. H. Riley, Director, State Department of Health, the Board approved an extension of sick leave in the case of Mrs. Alice King Anderson, Stenographer-Secretary, for a period of three months from August 27, 1947.

The Board approved an extension of sick leave for a period three months from September 16, 1947, in the case of John G. Eggen, Executive Secretary, Division of Parole and Probation, with the understanding that the usual formal application would be submitted by the employee.

STATE DEPARTMENT OF EDUCATION:

Mr. Kirkman stated that the State Department of Education had taken up with him the question of whether it would be better for the department to purchase a building for its use in lieu of renting office space, as has been the case for the past years.

The Board felt it inadvisable to go into the question at this time.

STATE PROPERTY:

The Board approved disposition of property no longer useable or required in the business of the State for the following departments, as covered in Mr. Kirkman's agenda for this meeting:

Maryland House of Correction  
State Roads Commission  
Department of State Forests and Parks.

Upon the recommendation of Mr. Kirkman, the Board approved request of the University of Maryland that it be authorized to lease to the Horse Breeders' Association, at \$1.00 per year, a dynamometer owned by the University but for which the University does not have any particular need at this time, or in the immediate future.

The question of disposition of the automobile which was used by Col. Barrett during the time he was engaged in civilian defense work and work of the Maryland Disaster Relief Committee, was discussed. Col. Barrett had advised the Board that he would be interested in purchasing this automobile and wanted to know the price the State would want in the event of a sale of the automobile to him.

After a discussion of the matter, it was decided that Mr. Kirkman should have the car appraised so that the State would have some idea as to its value in deciding on a price to ask for it.

Upon the recommendation of Mr. Kirkman, authority was granted to the State Employment Commissioner to leave in the premises at 22 Light Street, upon the vacating of these premises by the State Employment Commissioner, an obsolete water cooler, which is in bad condition and of no saleable value.

The Secretary advised the Board that with the removal of the State Employment Commissioner's office from 22 Light Street there would be 23 desk lamps which would not be needed in the new offices. The Board requested Mr. Kirkman to handle the disposition of these lamps in the usual way.

STATE ROADS COMMISSION:

The Secretary brought to the attention of the Board the file of Accounts Receivable about which considerable correspondence has been had with the State Roads Commission in the past. Attorney General Hammond stated that he would review the file and advise the Board if he was willing to concur in the recommendation of the State Roads Commission and the Special Assistant Attorney General for the writing-off of the accounts as uncollectible.

The Secretary brought to the attention of the Board three Lease Agreements dated the 17th day of July, 1947, between the State Roads Commission and James L. Mullaney, Jr. and Rose L. Mullaney; Norman L. Long; and Mrs. Lillian Ruby, covering the rental of properties belonging to the Commission which were acquired in the acquisition of rights of way for the North Point Road - Eastern Avenue, Cloverleaf project, these properties not being required for the use of the Commission at this time.

The Board approved the execution of these Lease Agreements.

The Board approved execution of the following deeds by the State Roads Commission conveying property no longer necessary in the conduct of the business of that Commission:

- To - Alfred J. Meyers, Franklin C. Meyers and William F. Meyers, of land acquired by the Commission in connection with the improvement of Eastern Avenue under Contract B-333-2, being a portion of the Kraft-Willis Property;
- Paul Breza and Helen Breza, his wife, of Cecil County, of land acquired by the Commission in connection with Contract Ce-165-6 Elkton-Chesapeake City;
- David L. Shatenstein and Albert S. Shatenstein, of Prince George's County, of 1.14 acres of land acquired in connection with rights of way for the Kolbes Corner-Defense Highway Project, Contract P-435.
- William Larson and Gertrude Larson, of Worcester County, of property obtained under terms of the option for the approaches to the Ocean City Bridge. It was agreed that Mr. Larson would convey to the Commission for the nominal consideration of \$1.00 the land, easements and rights acquired, provided the Commission would, in turn, convey to Mr. Larson a triangular shaped strip of land formerly belonging to Albert Fears lying between his property and the new highway, being approximately the same area as the triangle obtained from Mr. Larson.

STATE TOBACCO WAREHOUSE:

The Secretary brought to the attention of the Board letter which had been received from the State Tobacco Warehouse requesting authority to write-off as uncollectible the accounts of Joe Longo - \$30.00 and Spencer Stevens - \$5.00, which have been inactive since 1936. The State Auditor, in his report of his examination of the accounts and records of the State Tobacco Warehouse for the period July 1, 1945 to June 30, 1946, recommended that this authority be requested.

The Board approved the writing-off of these accounts in accordance with the recommendation of the State Auditor.

WAR DEPARTMENT:

The Secretary brought to the attention of the Board "Public Notice" which had been received from the War Department of application which has been made by the City of Baltimore for a permit to construct two 48-inch water mains in Baltimore Harbor, Baltimore, Maryland.

It was not felt that there was any need for action on the part of the Board in connection with this application.

BOARD OF MENTAL HYGIENE:

The Board deferred action on request of the Board of Mental Hygiene submitted by Mr. Kirkman for approval of the procedure agreed upon by the Commissioner of Mental Hygiene and the Unemployment Compensation Board for disbursing funds provided under Miscellaneous Appropriation No. 2, Item 38, providing for salaries and expenses in connection with recruiting service operated by the Unemployment Compensation Board for the mental disease hospitals.

UNIVERSITY OF MARYLAND:

Mr. Kirkman brought to the attention of the Board request received from Dr. H. C. Byrd, President, University of Maryland, dated September 5, 1947, for authority to use \$16,000 at Princess Anne College for the changing over of two floors in the Agricultural Building for rooming purposes and moving classrooms to temporary buildings provided by the Government, and repairs to other buildings, to be charged to the total of \$50,000 to the University of Maryland in the General Construction Loan of 1947 for Deferred Maintenance, Alterations, Improvements and Equipment. Dr. Byrd set forth the Deferred Maintenance items to be used for these changes, in his letter of September 5, 1947.

The Board approved the use of this money as requested.

The Board took up for consideration the request received from Dr. H. C. Byrd, President of the University of Maryland, sometime ago, that he be authorized to proceed with the program submitted by him covering the construction at the University of Maryland, College Park, of the following projects:

Chapel	\$350,000.00	Physical Education and
Swimming Pool	300,000.00	Auditorium Building
Stadium	800,000.00	\$900,000.00.

Dr. Byrd's letter of June 20, 1947, outlining his plans for the construction of these projects, and the sources from which he expects funds to be made available, was read at the meeting.

Attorney General Hall Hammond, who had been contacted earlier, and who had been requested to advise the Board whether it would be permissible for the University of Maryland to use the fees outlined in Dr. Byrd's letter of June 20, 1947 for providing for the cost of the construction, was present at the meeting. Mr. Hammond stated that under the Budget Law a department is required to report at least ten days before the end of the fiscal year any obligations existing against appropriations available for the fiscal year which is about to end, and he felt that the University of Maryland had complied with the provisions of the Budget Law in writing the letter dated June 20, 1947, and that the money which had been unexpended at June 30, 1947, in the accounts of the University of Maryland could be made available for the purposes outlined in the University's letter, through a budget amendment.

After due consideration, the Board decided to approve the program covered in the letter of June 20, 1947, with the understanding that any budget amendments which would be necessary would be duly submitted and approved; and, also, with the understanding that the University would not proceed with the construction of any one of the projects listed in that letter until the cash money was actually in hand to cover the cost of the project.

The Attorney General brought with him to the meeting the letter addressed to him under date of August 13, 1947, by the Board, requesting advice as to whether an unexpended balance of \$9,092.62 of General Funds, in the accounts of the University of Maryland at June 30, 1947, could be used to supplement the appropriation of \$50,000 in the General Construction Loan of 1947 for the construction of a poultry experimental station at Salisbury.

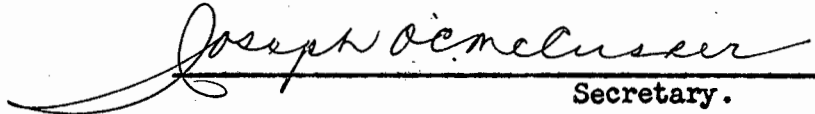
Mr. Hammond stated that the answer to the question is that it would not be

(University of Maryland)

in order for the Board of Public Works to make available to the University of Maryland the \$9,092.62 of General Funds on hand at June 30, 1947, and that under the Budget Law this balance would have to revert to the State Treasury.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

  
Secretary.

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